

**Communication Committee Minutes**  
**January 10, 2012**

The committee agreed to change the meeting time from the second Tuesday of the month to the third Tuesday of the month at 6:30 due to scheduling conflicts with some of the members.

In regard to the possible merger with the Stewardship Committee, the general consensus is to remain an independent ministry but work more closely with the Stewardship Committee. We will revisit this item after the Ministry Handbook project is completed. Mary Frances Peery will contact Lee Bullen in regard to this matter.

The committee decided to continue the effort to produce the Ministry Handbook by writing a summary of those ministries that had not returned an MIF form and sending that summary to each ministry head for final approval. The 34 missing ministry MIF forms were divided up among the committee members. Mary Frances Peery will collect these summaries and send them to ministry heads for approval. At our next meeting we will work to assemble the handbook in a logical order and prepare the handbook for publication by the diocese.

Mary Frances Peery will schedule a meeting with Fr. Mike to discuss the Ministry Handbook, funding for updating the ministry drop-down menu for the web page, possible inclusion of a weekly/monthly calendar on the web site that includes all ministry meetings and activities as well as Mass times, and resumption of printing the weekly schedule in the bulletin each week.

Next scheduled meeting is February 21st.

Members in attendance: Bob Doyle, Ron Dziekan, ET Morrison, Bob Schaerfl, and Mary Frances Peery