

Summary of the 12/13/07 Thursday Communications Ministry meeting

1. Bob D. Introduced new committee member Don Lewis. Don is a very welcome addition to the team and we all look forward to working with him.
2. **Ministry communications newsletter:** the first article will feature St. Francis School and will be timed to coincide with Catholic School week (4th week of January); next article will be in February and will feature the Thrift Shop.
3. **Bumper stickers/bookmarks:** Bob D. to meet with Terry Conway to purchase the items.
4. **Diocesan Coffee Table Book:** Completed. Maureen S. sent the completed project to FR. Mike for final approval and submission to the Diocesan archivist.
5. **St. Francis Church History Brochure:** Maureen S. reviewed approach with FR. Mike and is continuing to research material and sources for inclusion into the brochure.
6. **Web site review:**
 - Request that each Ministry head assign a liaison to the communications ministry who would represent them on communication needs (web site descriptions, etc.). Bob D. will request via the next Pastoral Council
 - Print end of year web site usage stats: Bob D. will coordinate with Jack Wilfore to produce the stats for Y/E 2007 in January
 - Pastors Corner updates: Bob D. to review with Fr. Mike
 - Web Site Communications Ministry Update: November Minutes placed on web site; Wendy will add December minutes and Bob D. will also write a summary of 2007 accomplishments to add to the web site

Next meeting is **Tuesday 1/08/08** at 3:00 pm in the Family center.

Merry Christmas and a Blessed New Year
and thanks to everyone for a great and productive year.