

# Finance Council Membership Guidelines

The Membership— The Diocesan Guidelines state that the parish finance council shall include the Pastor and lay members as required. The laypersons are to be active members of the parish who are knowledgeable and skilled in financial matters. Membership is appointed by the Pastor and shall be for a term of three years, renewable for a second three years. The number of terms is waived in special circumstances at the discretion of the Pastor. Appointments should not be relatives of the Pastor or other parish employees.

Since the guidelines do not specify the number of members there are to be, the number is set at the discretion of the Pastor and the Council. At present, we have eight (8) members, a number appropriate for the assignments necessary to cover. In the event of an open position, the usual procedure is to determine whether there are any qualified applicants who have offered their services to the Council. They would be the first to be considered. It is permissible for an interested parishioner to submit a resume to the Council Chairman at any time. Lacking any such reserve, an article would be placed in the bulletin requesting input from interested parishioners. The person(s) selected to fill the open position(s) would be chosen from those respondents by the Pastor with input from the Council Chairman. In addition to the Pastor and the eight members described above, the Director of Administration also attends our meetings.

Meetings are on the last Wednesday of each month at 3:00 PM in the Family Center. An agenda, which lists reports from all members regarding their specific assignments, is prepared in advance. Other current business is also covered at this time. The meeting usually lasts about two (2) hours. Minutes are maintained and distributed before the next meeting.