

MINUTES OF
November 30, 2009 PPC MEETING

ATTENDEES: Ron Naumann, James Baker, Kim Carr, Maureen Schaerfl, Ben Letizia, John Staub, Jo Timperman, Bob Peters, John Markey, Henry Fox, Fr. Christopher Smith

- 1) Opening Prayer was led by Fr. Chris at 7PM
- 2) October Minutes were approved as emailed to members
- 3) Sr. Kathleen- No report.
- 4) Update from Liturgy Committee (Henry Fox and John Staub)-
 - The Liturgy Committee's Holy Week evening of prayer and reflection, with Fr. Philip Chircop presiding, will be held 3/25/10. Planning Cmt. = Sr. Kathleen, Dcn. Gerry, Kay.
 - The Dec. 6 25th Anniversary Mass is moving along as planned. Fr. Chaverria, a Redemptorist with roots back to the beginnings of St. Francis, will preside. Bill Burger, who is planning the event, reports that 160 tickets to the Founders' Luncheon have been sold so far, approx. 60 of which were purchased by Founders of the Parish.
 - A Baccalaureate Mass is planned for 9am, May 23, 2010. Alison is planning the event.
 - A Lenten Mission is planned for Feb 6-10, 2010 with Fr. Burns presiding. Jonathan Davis and Mitzi Weaver will coordinate liturgy elements.
 - Advent Calendar was confirmed and approved after detailed discussion, (see attached).
 - Veterans day Mass and Columbarium Service were reviewed and comments were all very positive. (Approx 150 present.)
 - Plans for 4pm Dec. 13 Lessons and Carols were reviewed. During his review, Jonathan pointed out that the great appreciation expressed by last year's small Congregation suggested the need for a more substantial marketing effort be made this year, which effort is now part of the plan. Members of the PC ventured that it might be appealing to the Hispanic community, and a larger audience on-Island and Off-, if the Hispanic Choir were asked to participate and if the Holy Family and St. Gregory parishes be included in the marketing efforts.

5) Hispanic Ministry Report, Maria Elena Salazar and Ana Locascio- No report. Fr. Chris reported the following:

- Plans in place for the Feast of our Lady of Guadalupe, including the Procession from Cotton Hope to the church prior to Mass. St. Gregory is having a separate celebration, so there should be less crowding this year at St. Francis

- At the deanery level, the Hispanic Leadership Council is working toward coordination of all efforts to develop an action plan for outreach to the Hispanic community

- Maureen suggested bilingual entries for the parish website, the communications committee should investigate this with MariaElena and Ana

6) Old Business

a) Plans for signing of floor for new Multi-purpose building- Jo Timperman reported that plans are set, Jamie Bakerwill confirm building access w/ building committee and contractor

b) Suggestions for Newsletter

- The PPC will have a regular agenda item each month for newsletter suggestions

- The next newsletter is expected to be mailed out in approximately 6 weeks

- The PPC discussed several concerns about the first edition, and the need for improvements if it is to be successful. Suggestions were made for an ad in the bulletin to encourage parish involvement in articles, and a survey to gauge interest

- Bob Peters motioned for the newsletter to be mailed after 1/10, and a brief survey insert be included in the 1/3 bulletin. The motion was approved. Bob Peterswill create a proposed inset for the bulletin for review.

- The PPC agreed to reassess the newsletter after the next edition is sent, and responses to the survey are reviewed

c) Update regarding guest speaker for Year of the Priest- Maureen Schaerfl provided a great deal of research for potential guest speakers, she reported Fr. Mike was open to all ideas for this. The PPC tabled the discussion for the next meeting pending additional research.

d) Any other old business

- No feedback has yet been received from the Deacons regarding the railing at the Baptismal font

- Regarding more participation by the Deacons at Mass, to free up time for the Priests to visit with the congregation after Masses, it was suggested that Fr. Mike should discuss this with them directly

- Maureen Schaerfl reported that the file folder for the 25th anniversary events would be ready by the end of the year, for reference use for future events

- Bob Peters asked for the PPC's support of the expenditure of +/- \$160 for approximately 20 greeters name badges, the PPC agreed this was reasonable

7) New Business

a) Discuss issue of flowers, etc. at Columbarium- discussion commenced on both sides of the issue- the need to control the aesthetics of the Columbarium, versus the desire of families and friends to honor and remember their deceased loved ones. Motion was made and approved that the new Samaritan Ministry (which by its ministry application includes bereavement issues) be asked to take on the management of maintenance at the Columbarium, as well as enforcement of the existing regulations, and lastly to explore the development of programs for participation by those identifying with the Columbarium such as prayer, perhaps social, etc.

b) Discussion/vote on suggested changes to PPC bylaws by ad hoc committee- Tabled until next month due to the need for in depth discussion. Ben Letizia did offer some changes that will be needed, specifically clarification between "nominee" and "candidate" in the documents

c) Discuss new parish Athletic Committee in anticipation of Multi-purpose building completion- Motion was made and approved for a new parish Athletic Committee, to explore the possibility of and need for youth and adult athletic activities (non school-related) at the new multipurpose building. Jamie Baker will chair this committee, and report preliminary findings after the building is open.

d) Any news from PPC representatives for their respective ministries
- Ben Letizia(Charitable Giving) reported that Kairos would like to give the PPC a report on their ministry. It was suggested that other charities supported by St. Francis may want to make presentations as well, to give the PPC a report on their specific work.

- Bob Peters(Greeters) asked the current status of the side door policy, so the greeters at each Mass can be properly positioned. It was stated that the side doors are open for use.

e) Other new business

- John Markey shared a letter from the Facilities Committee asking for the PPC's approval to move forward on exploration of options for handicap parking and access. The PPC approved of the Facilities Committee going ahead with this.

f) The PPC discussed the Pastor's absence at several recent meetings, where a variety of important issues were discussed. The PPC members agreed unanimously that the parish council's function is diminished substantially without the Pastor being present at the regular meetings.

8) Confirmation of date for next PPC meeting of Monday Jan 4, 2010

9) Closing Prayer, led by Fr. Chris