

**ST. FRANCIS PARISH PASTORAL COUNCIL
MEETING MINUTES
November 27, 2006**

Attendees: Fr. Michael Oenbrink, Fr. Salvador Cruz, Sr. Kathleen Kane, Bill Burger, Bob Doyle, Mario Doria-Medina, John Grindstaff, Nathan Klein, John Mack, Audrey McGovern, Maria Elena Salazar, Brad Simpson, Art Tonkinson
Guests: Leigh Bullen, Jim Hyland, Ron Naumann, Sandy Pollino, Kate Strub, Tom Strub

The meeting was opened with a prayer by Fr. Mike.

- 1) The Minutes from the Oct. 23, 2006 Council meeting were approved.
- 2) Stewardship Recommendations: Leigh Bullen (18 minutes)
Leigh presented a number of recommendations to the Council:
 - a) First Sunday of each month coffee and donuts in the Parish center after the 9 & 10:30 Masses (no other solicitations at that time)
 - b) Need for greeters at all weekend Masses.
 - c) Solicitations – no more than 1 group at a time. Cheryl/Parish Office should keep master schedule.
 - d) Stewardship Ministry – outlined mission/goals of Stewardship Ministry. Council agreed to set up a follow up meeting to discuss these recommendations in detail. Art Tonkinson will set up the meeting and will include Leigh Bullen, Brad Simpson, Steve Cunniff, Bob Doyle, Mario Doria-Medina or Maria Elena Salazar, Bill Burger in addition to Art.
- 3) KAIROS: Tom Strub/Jim Hyland (27 minutes)
 - Tom showed a short video on the KAIROS experience and then he and Jim Hyland presented an overview of the KAIROS Ministry. Weekend retreats are conducted at prisons (Allendale supported by Hilton Head KAIROS) based on the Cursillo format.
 - Each weekend costs range from \$5000 to \$6000 and 2 sessions are held each year.
 - This is an ecumenical ministry with participants from all 3 Hilton Head Catholic parishes.
 - Volunteers as well as monetary support were requested.
- 4) Divorced/Separated ministry: Sandy Pollino (9 minutes)
Sandy Pollino proposed re-forming a Divorced/Separated ministry. All agreed with the need for a ministry to support this important segment of our parish community. Sandy will set up an initial meeting before the end of the year. Bill will contact a list of people who have expressed interest to Cheryl Duren and a notice will be placed in the Church Bulletin.

- 5) Sr. Kathleen
RCIA rite of welcome will be held Dec. 10 at the 10:30 Mass. There is 1 catechumen in the present class.
- 6) Old Business
from the Action Item List:
 - a) ITEM: Need for Greeters at Mass
STATUS: This was also noted in Leigh Bullen's discussion and will be addressed in detail at the Stewardship ministry meeting. Ron Naumann indicated that he may have someone who would coordinate the scheduling when the volunteer greeters have been identified.
RESPONSIBILITY: Art Tonkinson to set up meeting
 - b) ITEM: Youth Ministry formation
STATUS: The Youth Ministry administrator, Alison Griswald, has been appointed and has formulated an overall action plan. This is progressing well. Next focus is on high school age youth group. We will close this item and report on issues of significance as they occur.
RESPONSIBILITY: Nathan Klein
 - c) ITEM: KAIROS
STATUS: Overview presented by Tom Strub etc. Fr. Mike suggested that participants form a Small Church Community. Any funding issues should be addressed as part of the overall charitable contribution plan by the Finance Council, which would then be presented to the Parish pastoral Council to discuss prioritization. Suggestion was to consider possibility of funding ½ of yearly cost of \$12000 for 2 weekends.
RESPONSIBILITY: Bill Burger to follow up with Tom Strub and the Finance Council.
 - d) ITEM: Potential change in weekend Mass schedule
STATUS: Not being considered at this time. CLOSED ISSUE
 - e) ITEM: Recognition of accomplishments of special people/groups/organizations in Parish Bulletin.
STATUS: It is being done. CLOSED ISSUE
 - f) ITEM: Consideration of Pregnancy Center funding request
STATUS: Will be one of the items considered by Finance Council and ultimately presented to Parish Council for prioritization.
RESPONSIBILITY: Finance Council – will be contacted by Bill
 - g) ITEM: Bibles and catechisms available in Church

STATUS: Bibles and catechisms are here and available. Donations suggested. CLOSED ISSUE
RESPONSIBILITY: Art Tonkinson/Mitzi Weaver

h) ITEM: Ministry criteria, form, approval process
STATUS: Process and form presented by Bob Doyle and Art Tonkinson. These were approved with slight modifications. Fr. Mike suggested not being too detailed in form specification verbiage, but to enhance input based on talk between requester and Council rep. Still work to be done on Ministry definitions. Bob Doyle has assured consistency between Ministry Directory and Web info. He asked Council members to review the list of existing ministries to distinguish ministry vs. organization vs. activities.

7) New Business

- Brad Simpson indicated that the music director may not be able to continue beyond the end of the year.
- Sr. Kathleen noted that a Parish mission is planned for March 17 to 21, 2007 given by Fr. Phillip Chircap.
- Fr. Theo farewell reception planned for Dec 10 at 2 to 4 PM. (Fr. Mike questioned if the timing is appropriate since Vespers are at 4 PM)

Meeting was adjourned with a closing prayer led by Fr. Mike at 8:55PM

Next Meeting is Monday January 22, 2007 at 7 PM
(Note: no Council meeting in December)