

**ST. FRANCIS PARISH PASTORAL COUNCIL MEETING MINUTES
JULY 24,2006**

Attendees: Fr. Michael Oenbrink, Bill Burger, Nathan Klein, Audrey McGovern, Brad Simpson, Art Tonkinson
Also in attendance: Mitzi Weaver

- 1) Fr. Mike opened the meeting with a prayer.
- 2) Modified minutes from the June 26, 2006 meeting were approved for posting on the website (modified minutes and updated Council member listing have been sent via e-mail to the Council members)
- 3) The roles and positions of newly defined Council responsibilities were approved by Fr. Mike:

**Convener – Brad Simpson
Facilitator – Art Tonkinson
Recorder – Bill Burger**

Convener: responsible for reserving meeting space, preparing materials and making necessary practical preparations. Works with Recorder to adequately inform Council members and remind them of Meeting date and time.

Facilitator: keeps the meeting moving forward and helps discussion to follow agenda, summarizing key points and identifying items for further action and follow up.

Recorder: keeps track of progress of each meeting and records official decisions for reference. Also responsible for other clerical tasks (e.g. agenda, meeting reminders etc.)

- 4) Two Council members will provide oversight to the major ministry
Categories:
 - Christian Formation – John Mack, Nathan Klein
 - Prayer and Worship – Art Tonkinson, Rich Rochelle
 - Stewardship – Bob Doyle, Steve Cunniff
 - Evangelization – Brad Simpson, Mario Doria-Medina
 - Building Community – Audrey McGovern, Bill Burger
 - Social Ministry – Maria Elena Salazar, John Grindstaff (pending)
- 5) Fr. Mike approved the appointment of John Grindstaff to fill the open Council position and it was recommended that he also provide oversight to the Social Ministry ministries (Bill Burger will contact John Grindstaff to notify him and he will attend the next Council meeting)
- 6) “GLOWINGS” – first issue is targeted for Dec. 2006.
 - GLOWINGS will be directed out of the Communications Committee.
 - there is a critical need for a graphics designer.

- inputs are needed for the first issue by October (e.g. articles on the new musical director, three Sisters at St. Francis school etc.).

7) Long Range Planning Committee meeting is scheduled for Thursday 7/27 at 2:30 PM in the Parish Hall. The FWA architectural group will make a presentation at the start of the meeting on the results of a facilities/space analysis at the beginning of the meeting and all Pastoral Council members are invited. Many ministries have been interviewed for input on space needs.

8) Sunday Mass schedule potential changes were briefly discussed. This will be on the Sept. Pastoral Council agenda. Discussion will include Hispanic Mass.

9) OLD BUSINESS

a) Bereavement Group: Anne Wieland is still interested in forming a group and will be invited to the August meeting to discuss a plan.

b) Mitzi Weaver discussed a way of obtaining Bibles and catechisms from a Catholic book distributor (Communication Center Superstore) for availability in the Narthex. Art Tonkinson and Mitzi Weaver will work out a plan to obtain and fund them.

c) Second Collection data/plan will be addressed at a special workshop directed by Leigh Bullen and Terry Conway.

d) Planning Session Action Plans were updated and re-distributed by Brad Simpson. We will review at the August Council meeting.

e) "Parish Celebration" – the subject of a combination activity with the Knights of Columbus (e.g. Shrimp Boil, Picnic, Children's day etc.) was discussed. Bill Burger will ask Deacon Joe/John Grindstaff to assess at a future Knights of Columbus meeting.

f) Budget input provided by Terry Conway at the June meeting: Council members are asked to review for impact on their ministry
Ares of responsibility and discuss at the next meeting.

10) NEW BUSINESS

a) Young Adult Social Group – Erica Duren and Joe Poulin of St. Francis have proposed forming a young adult (mid 20's to mid 30's) social group from members of St. Francis, Holy Family, and St. Gregory parishes. Fr. Mike and the Council were in favor of the proposal. They will be asked to present their plan at our August meeting.

b) Mitzi Weaver displayed brochures (from a company called Liguori) For parents with small children at Mass and a missal that could be used by young children at Mass. Fr. Mike suggested that they could be tested out at the School Mass. Christian Formation Ministry (Nathan Klein) will formulate a plan with Mitzi.

c) Hilton Head Choral Society (Henry Fox president) presented a request for sponsoring an ad in their Choral Society Concert Program. Input is due by July 28th. It was decided to include this Request in our 2nd Collection

workshop and budget planning for next year. Bill Burger will contact Henry Fox to inform him of our decision.

- d) Columbarium – Art Tonkinson brought up the subject of possibly enhancing the Columbarium environment to make it more conducive to prayer and contemplation. It was discussed and the general consensus was that the benches available and the increased focus on proper maintenance of the site was sufficient at this time.**

11) Fr. Mike concluded the meeting with a prayer and we adjourned at 8:20 PM.

The next Parish Pastoral Council meeting will be at 7:00 PM on August 28, 2006.