

ST. FRANCIS BY THE SEA THRIFT SHOP COUNCIL
MARCH 9, 2010 MEETING MINUTES

Attendees: Bart Bubnell, Carl Fenstermaker, John Mack, Lois Bubnell, Deon Jenks, Bob Doyle, Francine Tobin, Pat FitzGerald
Observers: John Holstein

Bart Bubnell opened the meeting with a prayer at 8:20a.m.

The February minutes were approved.

Building and Maintenance – John Mack informed the Council effective April 1st, Jeff Nelson will be the new lessee and will commit to two months deposit. It was noted the need to clean behind the building. John received two bids for repair of the roof. Pana Roofing's bid was \$40,000 with a 10yr. warranty. Including free cleaning and twice a year inspection. John made a motion that John Holstein and Bart seek another bid. Also due to the severity of the problem, the Council recommended the work be completed as soon as possible. Switches have been replaced and a new thermostat installed. A new air-conditioner unit is to be replaced at a cost of \$5,900 by the McNutt Company.

Marketing and Advertising – Lois Bubnell redesigned the letterhead. Additionally she will write to property management companies requesting donations. Hal advised Kirby Sullivan would meet with her. Lois will make a flier advertising the Shop Anniversary Sale on Wednesday, April 14 offering 20% discount on all items.

Finance – Bob Doyle thanked Deon Jenks for his efficiency in providing timely budget numbers. It was noted that sales improved the month of February and that the reserve fund is currently \$36,000

Hal informed Council that the Shop will be closed Holy Thursday and Good Friday. Realizing the necessity for income it was decided to open the Shop to the public on Tuesday, March 30 as well as Wednesday, March 31 and Saturday, April 3.

There was discussion of setting up a web site in the future.

The Council will hold a special meeting on Tuesday, March 16 at 8:15am to discuss the Policy and Procedures booklet.

Notice of two openings on the Council will be posted on the bulletin board in the Shop.

Next monthly meeting will be April 20 at 8:15am.

Bart closed the meeting with a prayer at 10:10am

Submitted by Pat FitzGerald on March 13, 2010