

# St. Francis by the Sea Electronic Giving Program

## **How does the electronic giving program work?**

St. Francis is now offering a simple and convenient way for you to make contributions to the church. All transactions will be handled electronically by either debiting your bank account or charging a credit card for the amount you wish to contribute. These electronic transfers will be handled in a secure, confidential manner by the church office. Many of you already use a service like this to pay utility bills, insurance premiums and mortgage payments.

## **How will my account be charged?**

If you elect the checking account transfer you can select either a weekly or monthly deduction. Weekly transfers will be electronically processed each Monday. Monthly transfers would be electronically processed on the 4th of each month. All credit card items would be processed monthly on the 4th day of each month.

## **Can I change the amount or stop participating in this program at any time?**

Yes, just contact the church office (843-681-6350) and ask to speak to the Administrator of Electronic Giving to increase, decrease, or stop participating at any time.

## **After I sign up when will the electronic transfers actually begin?**

The church office will notify you when the electronic transfers will begin on your account. Please continue using the church envelopes until you receive notification.

## **How does the church benefit from my participation in this program?**

This program facilitates a planned, prayerful approach to stewardship. In addition, since these transfers are hand-led electronically the parish's cash flow will improve, and it also has the potential to reduce our administrative costs.

## **Will I continue to receive church envelopes for my contributions?**

Unless you notify the church office, you will continue to receive the church envelopes. This will allow you to continue to make special one-time gifts and contribute to the various second collections we take up during the year.

## **How do I enroll in this program?**

Complete the form below and return it to the church office.

**Enrollment Form**  
**Office: (843) 681-6350**

**St. Francis by the Sea Catholic Church**  
**Electronic Giving Program**

**45 Beach City Road**  
**Hilton Head, SC 29926**

Name \_\_\_\_\_  
(please print)

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

### **Checking Account Enrollment**

**(Please attach a voided check to this form)**

Weekly contribution amount: \$ \_\_\_\_\_ (or) Monthly contribution amount: \$ \_\_\_\_\_

*I hereby authorize St. Francis Church to transfer funds from my checking account for my weekly or monthly contributions. I understand that I may increase, decrease or stop this transfer at any time by notifying the church office. I also understand that the weekly transfers will be processed each Monday and the monthly transfers on approximately the 4th day of each month.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Credit Card Enrollment**

Monthly contribution amount \$ \_\_\_\_\_

Type of Credit Card: VISA  Master Card  Please provide 3 digit security code on back of card \_\_\_\_\_  
American Express  Please provide 4 digit security code on back of card \_\_\_\_\_

Credit card number # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Credit Card \_\_\_\_\_

*I hereby authorize St. Francis Church to charge my credit card for my monthly contributions. I understand that I may increase, decrease, or stop this authorization at any time by notifying the church office. I also understand that my credit card will be charged on approximately the 4th day of each month.*

Signature \_\_\_\_\_ Date \_\_\_\_\_